***(your letterhead paper)***

**CARTA DE APONTAMENTO/APPOINTMENT LETTER**

DAY/MONTH/YEAR

Para:

To:

**Secretaria da Receita Federal do Brasil**

Caros Senhores,

Dear Sirs,

Vimos por este meio, nomear **FOX CARGO DO BRASIL LTDA. (CNPJ 05.317.708/0001-94)**, para representar “YOUR COMPANY NAME” como nosso agente marítimo no Brasil para serviços gerais de transporte para a seguinte rota: “COUNTRY OF ORIGIN” para o BRASIL.

We hereby appoint **FOX CARGO DO BRASIL LTDA. (CNPJ 05.317.708/0001-94)**, to represent “YOUR COMPANY NAME” as our general agent in Brazil for general shipping services for the following trade “COUNTRY OF ORIGIN” to BRAZIL.

Esta carta de apontamento é válida por 5 (cinco) anos.

This appointment is valid for 5 (five) years.

O Bill of Lading anexado da “YOUR COMPANY NAME” será usado para cobrir todos os nossos embarques.

The attached Bill of Lading form of “YOUR COMPANY NAME” will be used to cover all our shipments.

Nome da Empresa: pls insert your company name here

Endereço:pls insert street address of your office here

Pessoa responsável: pls insert the person in charge of your company here

Telefone: pls insert the phone number of your company here

Email: pls insert the e-mail address of the person in charge here

Company: pls insert your company name here

Address: pls insert street address of your office here

Main contact: ls insert the person in charge of your company here

Telephone: pls insert the phone number of your company here

Email: pls insert the e-mail address of the person in charge here

Sincerely yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(Please mention your company’s name, signature and notarized at public notary)**